



# Tracy Adult Soccer League Bylaws

December 2010 POST AGM

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### SECTION 1 – Name

The name of this organization is TRACY ADULT SOCCER LEAGUE Referred to as TASL.

### SECTION 2 – Purpose

The purpose of the organization is to provide **RECREATIONAL** soccer for Adults aged 18 and over. The adult soccer league is open to all adults regardless of sex, age or ability.

### **SECTION 3 - GOVERNING STRUCTURE**

The governing structure of TASL shall consist of an Executive Board and the General Membership.

#### **A. THE EXECUTIVE BOARD**

1. Subject to any limitations in these rules and procedures relating to actions requiring General Membership approval and subject to the duties of the Executive Board members as prescribed by these Bylaws and the Playing Rules.

2. The business and affairs of TASL shall be managed, and all TASL powers shall be exercised by or under the direction of the Executive Board. Without prejudice to these general powers, but subject to the same limitations, it is declared that the Executive Board shall have the following powers:

2.1. To conduct, manage and control the affairs and business of TASL, and to make such rules and regulations as are not inconsistent with law, or with the Bylaws and the Playing Rules, as it may deem best.

2.2. To manage, in the manner it may deem best, all funds and property received, acquired, or earned by the TASL, and to distribute or dispense the same.

2.3 The **Executive Board** may change or modify playing rules prior to the beginning of each playing season. Any game rules not specified by the **Executive Board** shall be determined by FIFA rules.

#### **B. EXECUTIVE OFFICES**

1. **PRESIDENT:** Conducts all Executive Board and Annual meetings; votes only in the case of a tie, and has supervision over the affairs of TASL. Signs checks in combination with either the **Vice-President**, Treasurer or Secretary.

2. **VICE PRESIDENT** Assists the President and serves in the President's absence. The Vice President must also be in charge of the Appeals committee. The Vice President will also oversee all fundraising activities.

3. **REFEREES COORDINATOR:** Coordinates and schedules referees for all TASL games. The Referee Coordinator will also handle all referee complaints as per Section 6 of the Playing Rules, Item J, Number 12. Reports all game pay to the treasurer in a timely manner.

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4. **SECRETARY:** Records minutes of all meetings.

5. **TREASURER:** Will manage all monies in the league treasury. Shall make a report of financial status at all TASL meetings; is in charge of all reports relating to incorporation, budgets, audits, taxes and maintains insurance coverage. Maintain a current accounting and balance of all league registers. Shall make timely payments to all game officials in

accordance with payroll provided by the Referee Coordinator. **Process Insurance applications for TASL liability insurance in a timely manner.**

6. **DISCIPLINARY CHAIRPERSON:** Shall chair the disciplinary committee to handle actions regarding Playing Rules infractions as described in the “Tracy Adult Soccer Playing Rules”. The Disciplinary Chairperson will work closely with the RULES and REVISIONS position and keep abreast of all current Bylaws and Playing Rules. In addition, the Disciplinary Chairperson will maintain a written log/record of red & yellow card violations by season.

7. **REGISTRAR:** Shall oversee and accept all registrations that conform to TASL procedures

8. **RULES, REGULATIONS and REVISIONS:** Shall also oversee the Playing Rules, and Bylaw amendments and receive any changes before Board Meetings and AGM in accordance with the TASL bylaws. The Rules, Regulations and Revisions coordinator will work closely with the Disciplinary Chairperson and the Referee Coordinator to keep them abreast of the Playing Rules and Bylaws.

### **C. OTHER BOARD POSITIONS**

1. The executive board may appoint yearly other board positions to help them with various tasks. **These positions assume voting privileges, rights, and responsibilities equal to the Executive Board positions as stated in Section 3 Item A of the TASL bylaws.** They may include the following,

- a. Fields
- b. Tournament Chairman
- c. Coach’s Coordinator
- d. School Liaison

### **D. ELECTIONS OF BOARD MEMBERS**

1. **Nominations for Executive Board positions will be made at the Annual General Meeting.**

2. **Positions on the Executive Board shall be filled by a majority vote of the General Membership at the Annual General Meeting.**

3. When a position is declared vacant, a board member may nominate a replacement, to be voted by the **Executive Board**, for the purpose of filling the term of the vacated office. A

two-thirds vote is required for passage. If the President's office becomes vacant, the Vice President shall become the President for the remainder of that term.

4. Only TASL league members/coaches can run for TASL Board positions. Individuals running for TASL board must be league members in good standing. ( i.e. members on probation are not members in good standing)

5. The **Executive Board** shall have the authority to remove, with just cause, any member of the **Executive Board**. Such action is to be taken at the regular monthly meeting and require two-thirds vote of those members president.

#### **E . EXECUTIVE BOARD MEETINGS**

1. The board shall meet every Third **Wednesday** of each new month. Special meetings may be called requested by an Executive Board member when deemed necessary. At least a 24-hour notice shall be given to all Executive Board members about the Special meeting and a quorum must be present for said meeting to take place.

#### **F. TERM OF OFFICE**

The following positions will be elected for two-year terms during even numbered years: President, Treasure, Disciplinary Chairperson, Rules/Revision.

The following positions will be elected for two-year terms during odd-numbered years: Vice President, Registrar, Referees Coordinator, Secretary

#### **G. DISCIPLINARY COMMITTEE**

1. A minimum of the chairperson and any two available TASL members shall constitute a Committee on each given incident.

2. One member **should** be a licensed Referee on the committee.

3. Disciplinary Chairperson will cast a vote only in the case of a tie vote

4. Shall meet in person, in a reasonable amount of time to allow a possible appeal and before their next played game of that division, for reasons described under duties of the Disciplinary Chairperson

5. Shall record the results of the discipline meeting and submit to the Disciplinary Chairperson or person appointed on their behalf.

6. The Referee team of that match in question, any players of the team receiving the red card and/or the team playing that team shall be excluded from being part of the committee.

7. In Case of conflict with the disciplinary chairperson or absence. A substitute shall be appointed to cast a vote only in case of a tie vote.

8. The Disciplinary Chairperson shall keep a permanent record of all discipline meetings held and the results from each meeting.

9. All hearings and notifications must be done in a timely manner.

#### **H. APPEALS COMMITTEE**

1. Shall be chaired by the Vice President.

2. A minimum of the chairperson and any two available TASL members shall constitute a committee on each given incident.

3. One committee member should be a Referee

4. Appeal Committee Chairperson will cast a vote only in the case of a tie vote

5. A member of the disciplinary committee cannot be a member of the appeals committee.

6. The Referee team of that match in question, team receiving the red card; the team playing that team shall be excluded from being part of the committee

7. In Case of conflict with the appeals committee chairperson or absence. A substitute shall be appointed to cast a vote only in case of a tie vote

8. Return all decisions to the Disciplinary chairperson for permanent record

9. Appeals will be made as per the appeals procedure.

#### **I. GENERAL MEMBERSHIP**

1. A league member is either a current year registered TASL player, or coach of a TASL registered team.

2. All League members, as mentioned in Section 3 (I) General Membership, Item No. 1, shall have a signed current TASL Waiver, Release and Assumption of Risk form on file with the TASL Registrar regardless if they are players, referees, board members or a coach of a TASL registered team.

3. The required form mentioned above in 2 must be renewed each season and cannot carry over from season-to-season.

4. The Board of the Tracy Adult Soccer League reserves the right to decline any team and/or person's registration.

## J. TEAM REPRESENTATIVES

1. One team representative shall be selected by their respective team to represent their team at specified team meetings. The team meetings will be held to discuss various activities of the league throughout the season
2. An Executive Board Member can serve as a Team Representative.
3. Meetings shall be called when necessary

## K. DECEMBER ANNUAL MEETING

1. The purpose of the Annual Meeting shall be to amend the Bylaws and to elect the Executive Board Members. Other meetings may be called as deemed necessary by the Executive Board as stated in Section 3, Item E, Number 1.
2. Shall be open to all **current year** registered members of TASL.
3. Shall be held by the end of December with a date set by the Executive board.

## L. APPEALS PROCEDURE

1. All appeals must be in writing to the disciplinary chairperson.
2. The player/coach must pay \$25.00 at the time that the appeal is requested.
3. If the player/coach is successful in the appeal the money will be paid back.
4. When there is an appeal the player/coach, cannot participate until the Appeals committee next meets.
5. A player and/or coach may appeal the result of the Disciplinary Committee's decision within 24 hours of the written or verbal notification.
6. A player and/or coach appealing may bring one other person to speak on their behalf or if the person wishing to speak on that player's and/or coach's behalf is not available to appear on the date that is set forth for the appeal hearing, he/she may produce a hand written letter from their "other person" and it shall be read aloud to the Appeals Committee.

7. Any player and/or coach involved in the disciplinary issue at hand may receive a copy of the send off report upon request.

## **SECTION 4- TEAM REQUIREMENTS**

### **A. AGE OF PLAYERS**

1. All players must be 18 years of age or older, no exceptions. Players that are older than 18 years of age and turn the age of a particular division within that calendar year are eligible to play in that division.

### **B. REGISTRATION OF PLAYERS**

1. Players or coaches new to TASL or players whose information is not on file with the league must complete the following:

A completed TASL Waiver, Release and Assumption of Risk form

a. Copy of one of the following:

California DMV drivers license

California DMV identification card

Current college or work identification with picture & birth date

Valid passport

Green Card

B. Season league fees are determined by the Executive Board. Completed registration forms and moneys must be turned in to registrar or designee prior to league play

2. Returning Players or coaches to TASL must submit the following to the registrar prior to play:

Moneys or check payable to TASL in the amount of the fee set by the Executive Board and a completed TASL Waiver, Release and Assumption of Risk form.

### **C. REFUNDS**

1. Upon request, TASL will refund a player the registration fee in full, if the player has not played a game in that season. If a player plays only one game during a full season, said player may be refunded half of his / her registration fee. Any other refunds will be at the discretion of the board.

## **SECTION 5 AMENDMENTS OR REVISIONS**

A. Shall be submitted in writing to the Executive Board 30 days before the Annual General Meeting.

B. The Executive Board shall review all submitted Rules and Procedures and standing rule changes to content and shall secure pro and con statements on each.

C. Proposed changes must be approved by two-thirds of attending members of the TASL at the Annual General Meeting.

D. Amendments must list the Bylaw and Playing Rule by section, item and number. (ie Section 6, Item A., Number 1 or for additions, will list a new section, item or number).

E. Approved changes will become effective within 30 days of the AGM.